

Administrative Guidelines
“Education for Employment with ACP” Long-Range Plan
Wrightstown Community School District

Academic and Career Planning, or ACP, is a **student-driven**, adult-supported process in which students create and cultivate their own unique and information-based visions for post-secondary success, obtained through self-exploration, career exploration, and the development of career management and planning skills.

What ACP means for Wrightstown Community School District?

Academic and Career Planning in Wrightstown is centered around a **student's journey** to get to know themselves, explore their possibilities and plan for their future. The goal is for students to go out into the world with self-awareness, good planning for their future, and the skills to become productive citizens.

ACP Services

ACP is based on student's interests, abilities, goals, and values. ACP is a **cultural shift** where the purpose of education is to use a process where students and parents make informed choices about education, training, and careers. This process requires a great deal of self-awareness, exploration, and planning for the future in an effort to help graduates go into their future with the best opportunities to achieve education and career goals while maximizing financial investment. ACP is focused on all post-secondary routes, including military, apprenticeship, certification, technical college, and university.

These new academic and career planning requirements connect school districts education for employment plans and programs to the new academic and career planning requirements. Academic and career planning provides a platform for all students to develop an **awareness** of self as it relates to their interests, skills, and strengths. This awareness of self sets the foundation for ongoing exploration of in-demand career pathways and relevant educational opportunities.

Career and Technical Education Courses

Wrightstown Community School District offers a wide array of Career and Technical Education Courses in agriculture, business, architecture, construction, technology, and manufacturing.

Parent Engagement

Through ongoing and **collaborative** conversations with parents, educators, and community members, students will be empowered to develop an academic and career plan that documents and guides their journey through grades 6-12 and beyond. As each student navigates through this process, they will be exposed to many different **possibilities** along with information and skills necessary to explore these possibilities.

Professional Development


District educators are trained to support students for all pathways they explore. The ACP process supports our state and district mission of equipping all students with the knowledge, skills, and habits to be **college, career and community ready as well as inspired to succeed** in our diverse world.

The term ACP refers to both a **process** that helps students engage in academic and career development activities as well as a **product** that is created and maintained for students' academic, career, and personal achievement. ACP is a student-driven, **ongoing** process for students in grades 5th through 12th where students are actively engaged to do the following:

- Understand their own interests, strengths, values, and learning styles
- Create a vision for their future and develop individual goals
- Prepare a personal plan for achieving their vision and goals

Wrightstown Community School District provides the Academic and Career Planning services based on the following Wisconsin Department of Public Instruction's Table of Components:

Table of ACP Components

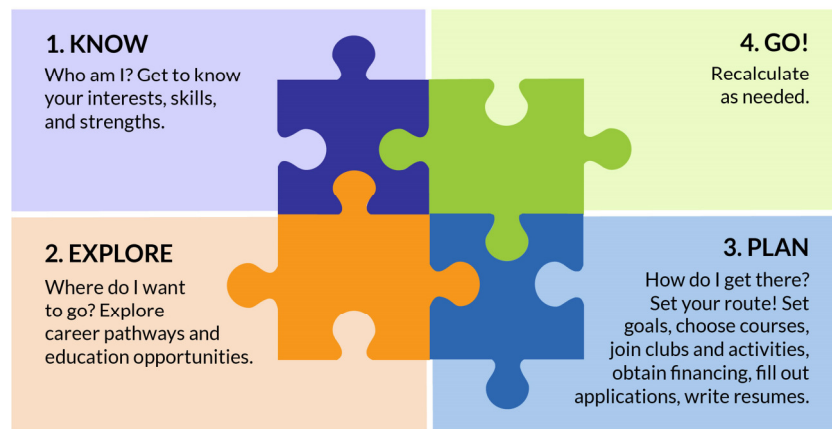
Self-Awareness Activities KNOW			Exploration Activities EXPLORE		Career Planning Activities PLAN			Management Activities GO
Writing Personal Reflections	Identifying Strengths	Identifying Needs	Career Interest Inventories	Setting Career Goals	Resume Builder	Cover Letters	Modify Academic Goals as Necessary	
Setting Personal Goals	Reviewing Goals	Revising Goals	Career Cluster Exploration	Career Pathway Exploration	Investigate Post-Secondary Options	Campus Visits & Reflections	Modify Intentional Sequence of Courses as Necessary	
Ability Profiler	Learning Style Assessment	Personality Assessment	Creation of Program of Study	Job Fair Participant & Reflection	Applications to Post-Secondary Options	Leadership Opportunities	Modify Personal Goals as Necessary	
Academic Preparation			CTSO Participant & Reflection	Career Research	Personal Financial Literacy Concepts	Financial Plan	Modify Career Goals as Necessary	
Graduation Requirements	Virtual Courses	AP or Advanced Courses	Interviews of Career Experts	Career Research Paper	Complete FAFSA Form	Scholarship Info	Update Regularly/Quarterly	
Elective Courses	CTE Courses	Dual Enrollment/YO/CO	Job Shadowing	Work-based Learning	Gather Letters of Recommendation	Mock Interviews & Reflections		
International Baccalaureate Programs	Extra/Co-Curricular Involvement	Career Academies	Internship or Externship	Youth Apprenticeship	Choosing a Post-Secondary Option	Decision-Making Reflection		
Project Lead the Way	Industry or Technical Certifications	STEM	Service Learning Projects	Work Experience	Academic Planning Activities			
ASVAB	Forward ASPIRE ACT/SAT Compass Accuplacer	WorkKeys	Volunteering	Labor Market Considerations	Setting Academic Goals	Intentional Sequence of Courses		On Track for Graduation
INFRASTRUCTURE								
Leadership & Culture	Policy & Planning	Professional Development	Individualized ACP Support	Family Engagement	Community Partnerships	Access for All Students		

All About Wrightstown

The Village of Wrightstown is what is often referred to as a bedroom community located between Appleton and Green Bay in the Fox Valley area of Wisconsin, with a population of about 2,800 residents. The Wrightstown Community School District serves a student population of approximately 1,300 students, from mostly Brown County with small slivers of Outagamie and Calumet Counties. All three district schools are located in the Village of Wrightstown.

The mission of Wrightstown Community School District is to provide a “**quality education for every child.**” Our goal is for all students to graduate “**college and career ready.**” ACP services are communicated to parents through school district website, school newsletters, and regular engagement between staff and parents. Wrightstown Community School District will provide ACP services so that students develop a College and Career readiness plan matched to their interests, skills, and future goals. Students will receive services aligned with the recommended scope and sequence of Career Cruising, the instrumental software tool used in Academic and Career Planning. Wrightstown staff have and will continue to receive **professional development** regarding the sound delivery of ACP services to students. Engagement with local businesses, post-secondary education, and workforce development will continue to help students with the process of **know, explore, plan, and go** with their own individual college and career readiness plan.

4 Stages to Successful Academic and Career Planning (ACP)



Analysis of Local, Regional, and State Labor Market Needs

Wrightstown Community School District considers the **current community demographics and labor market projections** into ACP planning with students. Current demographics and labor market projections can be found at:

- Worknet: http://worknet.wisconsin.gov/worknet/jsprofile_results.aspx?menuselection=gq&area=009
- Job Center of WI: <http://wisconsinjobcenter.org/labormarketinfo/>

Business, Postsecondary, and Workforce Engagement

Wrightstown Community School District is a member of the Green Bay Chamber of Commerce and the Heart of the Valley Commerce to connect students with area business. Regular speakers are brought in to engage business with students. Opportunities exist for students to connect with postsecondary institutions through scheduled visits at Wrightstown High School.